

General Permission to Publish and Disclose Information

Dear Parent/ Caregiver,

I am seeking your permission to allow Forestville Public School/Department of Education to publish and/or disclose information about your child for the purposes of sharing his/her experiences with other students, informing the school and broader community about school and student activities, and recording student participation in noteworthy projects or community service.

This information may include your child's first name, class and work samples collected at school such as photographs, sound and visual recordings of your child, your child's work and expressions of opinion such as in interactive media.

The communications in which your child's information may be published or disclosed include but are not limited to:

- School newsletter – Sports Carnivals, Excursions, Presentation Day, Drama, Choir or Dance performances etc
- Public websites of the Department of Education including the school website and the Department of Education intranet (staff only)
- Department of Education publications including the school newsletter, annual school magazine and school report, promotional material published in print and electronically including on the Department's websites
- Official Department media accounts and school media accounts on networks such as YouTube (used to host videos that are published on the school website) and Google Classroom.

Parents should be aware that when information is published on public websites and social media channels, it can be discoverable online for several years, if not permanently. Search engines may also cache or retain copies of published information. Published information can also be linked to by third parties.

Yours sincerely

Naomi Ierace

Principal, Forestville Public School

Permission

I have read this permission to publish and:

I give permission for (please tick):

- ☐ Student work samples
☐ Student photographs/videos,

OR

☐ **I do NOT give permission**

to Forestville Public School/Department of Education to publish information about my child as described above, including in publicly accessible communications.

This signed permission remains effective until I advise the school otherwise.

Child's name

Class.....

Parent/carer/caregiver's name:

Date: